

APPENDIX 1

**Model Administration Arrangement for Cost-sharing or Trust Fund  
between the Government of the United Kingdom of Great Britain  
and Northern Ireland and the United Nations Development  
Programme.**

I am pleased to inform you that it is the intention of the Government of the United Kingdom of Great Britain and Northern Ireland ("the United Kingdom") to make available a contribution ("the Contribution") of **£198,177** (one hundred ninety eight thousand and one hundred seventy seven pounds sterling) as a grant, to be administered by UNDP for the project - **Supporting the effective and sustainable participation of women in elected assemblies in Algeria** - subject to your acceptance of the following proposals:

1. The terms of the Framework Arrangement between the United Kingdom and UNDP dated 15 February 2005 will apply to the Contribution, and to how UNDP administers it, except as otherwise provided herein. The Foreign and Commonwealth Office (the "FCO") will act on behalf of the United Kingdom in matters concerning this Administration Arrangement.
2. The Contribution will be used exclusively for the following purposes: for delivery of the project activities as described in the project document - **Supporting the effective and sustainable participation of women in elected assemblies in Algeria** – see Annex A.
3. The Contribution will be subject to the following support costs:
  - (a) Eight (8) per cent for cost recovery for the provision of general management support (GMS) by UNDP headquarters and country offices
  - (b) Direct cost for implementation support services (ISS) provided by UNDP and/or an executing entity or implementing partner
4. The FCO will upon receipt of a request in the form of a numbered invoice from UNDP deposit the Contribution [as a grant] in UNDP's Bank Account:

UNDP Contributions GBP  
Account No. 6008-6272-2030  
Bank of America – London,  
5 Canada Square, London, E14 5AQ

Payment will be made as follows:

£99,089 on start of project, then £59,453 in January 2017, then £39,635 in February 2017. The above schedule may be amended by mutual consent of UNDP and the United Kingdom dependent upon actual and estimated expenditure and need. FCO will notify UNDP Headquarters of each payment using the form attached at Annex 1.

5. UNDP will provide to FCO with each request for payment, presented in accordance with this section, a *financial utilisation report* of: -
  - a) All amounts previously received under the Administration Arrangement;
  - b) Prior month's expenditure, current month's expenditure to date and unutilised budget to-date under the Administration Arrangement; and
  - c) The balance on the Programme Budget Allotment.
6. Where a project is completed, the expectation is that the Contribution funds will be fully utilised in accordance with the provisions of this Administration Agreement by 17<sup>th</sup> March 2017. UNDP will only disburse the funds for the purpose of this Administration Agreement after such date with the written approval of the United Kingdom.
7. If at any time, either Participant determines that the purposes of this Administration Arrangement can no longer be effectively or appropriately carried out, or if the Framework Arrangement is terminated, this Administration Arrangement may be terminated by either Participant giving one (1) month's written notice. Such termination will not oblige UNDP to repay any funds until satisfaction of all commitments and liabilities incurred before the date of termination pursuant to this Administration Arrangement.
8. Subject to paragraphs 6 and 7 above, upon the completion or termination of a programme or activity for which development aid funds have been deposited with UNDP by FCO under this Administrative Arrangement, or upon termination of this Administration Arrangement, UNDP will return any unused balances, including any interest earned thereon, to FCO.

The offices responsible for co-ordination of all matters relating to this Administration Arrangement are:

For the FCO

Programme Team,  
British Embassy,  
Algiers

For UNDP



9. If the above is acceptable to UNDP, I would like to propose that this letter and your reply in confirmation will constitute an Arrangement between the United Kingdom and UNDP for the project - **Supporting the effective and sustainable participation of women in elected assemblies in Algeria** - which will take effect on the date of your reply.

Abouelle 12 October 2016

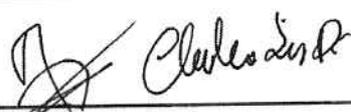
[Signed by appropriate FCO representative]

**CLEARANCE SLIP FOR COST SHARING AGREEMENT**



*Empowered lives.  
Resilient nations.*

**CONTRIBUTION AGREEMENT BETWEEN GOVERNMENT OF THE UNITED KINGDOM AND NORTHER IRELAND AND UNDP**

<b>Agreement/Trust Fund title:</b>	ARAB PARTNERSHIP 2016
<b>Project No:</b>	00076245
<b>Project Title:</b>	Supporting the effective and sustainable participation of women in elected assemblies in Algeria
<b>Country Office/HQ Business unit:</b>	DZA10 Algeria
<b>Regional Bureau:</b>	RBAS
<b>Donor:</b>	FCO (code 11410)
<b>Total amount of the Agreement:</b>	£198,177 (one hundred ninety eight thousand and one hundred seventy seven pounds sterling)
<b>Document Received on</b>	
<b>Reviewed by</b>	
<b>Consulted</b>	
<b>Comments/Additional information</b>	
<b>Cleared by:</b>	 <hr/> <p align="center"><b>Simon Hannaford</b> Director, Legal Support Office</p>
<b>Date of clearance:</b>	10/10/16
<b>Cleared with conditions:</b>	